



## **GLIDING FEDERATION OF AUSTRALIA**

**Trading as Gliding Australia**

**A meeting of the Gliding Australia Board was held on Wednesday 26<sup>th</sup> October 2022 commencing at 7:30pm AEDT via and recorded by Zoom.**

### **MINUTES**

**Executive:** Steve Pegler, Lindsay Mitchell, Anthony Smith, Pat Barfield, Jenny Thompson, Sarah Thompson, Drew McKinnie, Chris Bowman, Terry Cubley

**Board:** Mike Cleaver, Duncan Robertson, Peter Brooks, Sally Crawcour, Lisa Turner, Ryan Driscoll.

**Minute Secretary:** Peter Brooks

### **AGENDA**

#### **1. Apologies.**

- None

#### **2. Conflicts of interest.**

- Terry stated a conflict with agenda items 12 and 13 and will leave the meeting when these are addressed.

#### **3. Confirmation of minutes from Board meetings.**

**MOTION (22-10)-1:** *That the minutes of Gliding Australia Board meetings held on 12 September be accepted.*

***Moved: C. Bowman, Seconded: J. Thompson. CARRIED***

#### **4. Ratification of out-of-session motions – Steve.**

*The following motions, which were declared carried on 06/10/2022, via email communications, be noted.*

- 1. That the Gliding Australia Board approves the proposed Fatigue Management Policy.*
- 2. That the Gliding Australia Board approves the proposed Management of Change Manual.*

***Moved: A. Smith; Seconded, D. McKinnie. CARRIED***

## 5. Matters Arising

- **NT Soaring – Steve.**
  - Letter of support has been provided to NT Land Corporation in support of NT Soaring's request for a land lease on the Bond Springs Airstrip.
  - Drew had received an email from ASGC raising the issue of potential safety risk with ASGC and NTS operating from the same site.
  - Drew felt that currently there is no safety problem as NTS does not operate while ASGC is operating.
- **Child Safe Legislation / National Integrity Framework – Lindsay.**
  - Lindsay and Amanda have been communicating with Carting Australia re their Child Safety documentation and may use theirs as a basis for writing ours. Expect some documentation in 2 weeks.
  - We may need to appoint a Complaints Officer and an Integrity Officer, who may be one and the same person.
- **Club development – progress with getting the regions involved – Sarah.**
  - Amanda emailed the regions reaching out for contacts.
  - Has progressed with NSW – attended their regional meeting.
  - Will attend QLD meetings.
  - SANT has a new regional development person, Harbans Mann that Amanda has yet to connect.
- **Constitutional reform – promotion to members – refer Item 8.**
- **Women's Association / Board Rep – progress – Jenny.**
  - A letter detailing the women's association plans has been sent to all female flying members.
  - It is proposed that Harbans Mann be the Board Rep until a nomination and voting protocol has been set and agreed.
  - Publish a biography of Harbans to the Board (Jenny/Terry).

**MOTION (22-10)-2:** *that Harbans Mann be accepted as the women's representative to the current board.*

**Moved: J. Thompson; Seconded, L. Turner. CARRIED**

- **Terry's and Matt's appeal – ASAC IRP progress – refer Item 12.**
- **Safeskies Conference – Drew.**

- Link: [Safeskies Conference 2022 \(safeskiesaustralia.org\)](https://safeskiesaustralia.org)
  - Chris Thorpe and Drew attended and said it was worthwhile. It was a good gathering to brush shoulders with movers and shakers in the aviation industry safety environment and it was good that the interests of the gliding fraternity were well represented.
  - The meeting was cut short by the Queens Memorial holiday, but will be continued in upcoming Webinars in next couple of weeks discussing SMS development and safety training.
  - A lot of discussion was about introduction of drones and UAVs, with the resulting consequential airspace challenges including collision risks. It was good to hear that Defence and Air Services were open to considering different ways of allocating airspace.
  - Webinars to be conducted in next few weeks.
- **2026 World Gliding Championships** (Juniors and Open/18m/15m) – Jenny.
    - Three clubs (Benalla, Cunderdin, Lake Keepit) have expressed interest to host these events.
    - Mandy Temple is organising and co-ordinating the selection for IGC. Voting will happen in a week's time.
- **ITP roll-out** – Pat.
    - RMOs have been asked for feedback from each region – how clubs and individuals are progressing.
    - Qld is ahead of the pack in terms of rolling the ITP down to instructor level.
    - Byron Bay is reticent to adopt the ITP.
    - A compliance date of the end of 2022 for instructors to have the training has been set. This deadline is somewhat flexible if good intent to adopt the ITP is apparent.
    - Alan Gartland (RMO WA) is concerned about meeting the adoption deadline as they miss out on face-to-face instruction for remoteness reasons.
    - Beverley and Narrogin Clubs been using the program and have been pushing it quite strongly. GCWA needs to get a few more people on board.
    - CFIs and presidents of most of the Vic clubs say the syllabus is good, but there are implementation problems in some areas.
    - There is still some tidying up work to be done with the documentation.
    - No significant risks are foreseen with respect to meeting the scheduled roll out completion date.
- **RAAus MOU** – Steve.
    - MoU was envisaged by Chris Thorpe

- RAAus is quite keen to do something, but nothing has yet happened.
- **Part 149 progress** – refer Item 7.
- **Strategic Plan KPIs** – Steve.
  - At the last meeting Jenny indicated that we needed to make progress on identifying progress indicators. Department heads were tasked with how to identify and measure progress with the strategic initiatives.
  - AW dept has conducted brainstorming sessions and status re-assessment of the functions. Webinars have been produced – other depts could do the same thing.
  - Perhaps all departments could look at the process Anthony has set up and consider how it could be applied to their departments.
  - Anthony to resend email about Strategic Plan, originally dated 23/7/22
  - We do need to progress the strategic plan – we need to get the tactical stuff in place.
  - We are addressing many of items of our strategic intent but we are not benchmarking progress against predetermined KPIs.
- **Magazine** – Sarah.
  - Member survey: Sarah has prepared a rough draft of the member survey, but is awaiting KPIs to make sure she's asking the right questions in the survey
  - Departments to identify KPI, so that could be written into the survey.
  - Steve/Sarah to discuss 'backstage' to decide next steps.
  - Cost of the magazine needs to be explained.
- **CXO position** – Steve.
  - Role to be renamed as Information Systems Manager (ISM).
  - Need to send a position description to members, and need to advertise the role.
  - Need to consider if the role can be voluntary or if a paid ISM is required.
  - We need someone who can at least scope the task, even if other arrangements are needed to get the detailed IT work done.
  - There are IT consultants who specialise in sporting organisations – Chris Bowman to investigate.
  - Ian Munro, who manages the technical aspect of Salesforce might be a reasonable candidate.....can we expand his role? At what cost?

## 6. Correspondence.

- Annual Report has been submitted to Consumer Affairs.
- Letter has been sent to NT Land Corporation in support of NT Soaring.

- ASAC Independent Review Panel, initial summary – refer Item 12.

## 7. Part 149 – Anthony.

- Document approvals: Record Keeping Procedures and the Exposition are in final stages.
- Exposition Appendix C (compliance matrix) needs writing and vetting.
- Draft of MOSP 2(Part 103) and MOSP3 (admin) updates are in work.
- CASA's requirement for replacement of critical personnel within 4 weeks is not practicable for a volunteer organisation.
- Feedback has been received from CASA on the Change Management document.
- Timing for submission is approaching; Anthony will be on leave from 14/11.

## 8. EGM – Constitutional reform – Steve.

- EGM 16/11.
  - Advised by Terry on 08/10.
  - Information package sent to members on 12/10.
    - Current Articles.
    - Proposed Constitution.
    - FAQs.
    - Link to ask questions.
  - Only a handful of registrations and proxies received to date
- Webinars
  - 03/11 at 6:30pm EDT
  - 04/11 at 7:00pm EDT
  - 07/11 at 7:30pm EDT
- President will be visiting all WA clubs on weekend 28-30/10.

## 9. Gliding Australia insurances – Chris.

Chris provided the following information about insurances that he had researched:

### 1. Are Competition Officials covered under the GFA Policies?

*The answer is yes, under the Broad Based Liability (BBL) Policy which provides cover up to \$1 million. Increased cover is provided by Club Liability Policies that build on the BBL.*

### 2. Are Gliders and Pilots covered for participation in Air Shows?

*The BBL policy covers gliding displays as well as competitions up to the limit of \$1 million. Club policies then build on that. However the primary insurance should be that held by the organisers of the Airshow.*

### 3. Could there be a BBL equivalent setup for Approved Maintenance Organisations?

*Aviation Insurance tried to interest AMO's in a joint cover about 3 years ago however there was minimal interest and the proposition did not progress any further. The Lake*

*Keepit AMO advised that he had arranged comprehensive cover at a very satisfactory price.*

*GFA has 17 AMOs at the moment, with incipient retirees on the horizon. So the future of the AMO population is not looking good – the existing pool of expertise is shrinking. Some work is being done by pseudo AMOs and people doing their own Form2s.....thus, there is more incentive for people to do their own AW training.*

*However, a big concern is then who can do major repairs. AW is working on a syllabus for a major repair rating – trying to invent this from scratch.*

***Exec team to consider.***

#### **10. Other business – All.**

- Steve will attend the ASAC AGM on 1/12/22.
- Beryl Hartley has been nominated for the **FAI Paul Tissandier Diploma** of 'Providing Services to gliding and sport aviation. Winner to be announced on 2/11/22.
- The ITP Team has been nominated for the FAI **FAI Honorary Group Diploma (for Aeronautics)**. Winner to be announced on 2/11/22.

#### **11. Next meeting**

- Next meeting will be at the EGM 16/11/22.
- Follow on Board meeting dates TBA.

#### **12. Terry's and Matt's appeal – Steve.**

Terry left the meeting and the Zoom recording was stopped.

- We have received the ASAC Independent Review Panel (IRP) initial summary.
- The Board's position is that it is satisfied with the outcome. The process has been conducted independently and all involved can now move on.
- To advise members of the outcome, the President has drafted an open letter to provide a summary of the appeal and its history

**MOTION (22-10)-3:** *That the letter drafted and amended for advice to members explaining the outcome of the ASAC IRP be published.*

***Moved: S. Pegler, Seconded: D. McKinnie. CARRIED***

#### **13. Governor General's threat to rescind Terry's Order of Australia – Steve.**

- The Board is of the view that Terry's Order of Australia is a separate matter to any conduct issues associated with the WWGC. Terry's contribution to gliding has been enormous.
- The President had circulated a proposed letter of support for Terry for endorsement by the Board.

**MOTION (22-10)-4:** *That the letter drafted in response to the Governor General's letter re T. Cubley be sent on behalf of the Board.*

***Moved: S. Pegler, Seconded: L. Mitchell. CARRIED***

#### **14. Meeting Conclusion**

The meeting finished at 9:25 pm AEST